

**KENDRIYA VIDYALAYA OTTAPALAM**  
**ADMISSION TO CLASS I -2019-20**  
**DOCUMENTS TO BE PRODUCED AT THE TIME OF ADMISSION**

1. Printout of the application form uploaded.
2. A passport size photograph of the candidate.
3. Original Birth Certificate and a self attested copy of the birth certificate  
( Original birth certificate will be returned after verification.)
4. Original caste certificate in the name of the child.  
( for OBC, SC and ST candidates)
5. OBC non creamy layer certificate. Proof for EWS /BPL .  
(RTE candidates)
6. Original Service Certificate with details of transfers as uploaded in the application duly attested by the head of the institution.
7. Original residential certificate issued by competent authority
8. Nonfamily accommodation if the residence is different from the place of posting.
9. Distance Declaration by parent.(RTE)
10. For SGC category, an affidavit from first class judicial magistrate in the prescribed format.
- 11 Disability certificate in case of DA
12. Required amount of fee ( to be remitted in Union Bank of India branch)

**Note: 1)Admission will be offered only after verification of all original documents.**

**2) Second List will be published on 09/04/2019, if vacancies exist.**

